



## **Student Ministries Worship Coordinator**

### Job Description

**Department:** Community

**Classification:** PT Support Non-Exempt Staff

**Reports to:** Pastor of Student Ministries

**Updated:** May 2021

### **PURPOSE**

To help students connect with Jesus in musical worship at student ministries programs.

### **QUALIFICATIONS**

#### Corporate

1. Testimony of faith in Jesus Christ as Savior and Lord
2. Has a maturing relationship with Christ and His church, and is reaching out to those who do not yet know Him.
3. Unreserved commitment to the purpose, vision, and core values of Constance Free Church
4. Ability to abide by the policies, procedures, and practices of Constance Free Church
5. Represent in good conscience the position of the Constance Free Church Biblical Manhood and Womanhood Paper
6. Can subscribe without mental reservation to the EFCA Statement of Faith
7. Effective communication skills: written, verbal and interpersonal
8. Derives satisfaction from serving as a team player in a collaborative environment

#### Position Specific

1. Ability to lead students in authentic, excellent, and meaningful worship vocally and from a guitar or keyboard.
2. Ability to recruit, motivate, equip, and deploy qualified middle school, high school and/or adult worship team and audio/visual support volunteers
3. Ability to have a cooperative, healthy, and motivating relationship with ministry staff, students, parents, and adult volunteers
4. Ability to use appropriate judgment with discretion, sensitivity, and confidentiality
5. Self-starter, reliable team player who will embrace and adapt to growth, change, innovation, and creativity
6. Willingness to learn or grow their aptitude for ProPresenter, Planning Center, music production and multi-track software and basic audio/visual production.
7. Passion to see spiritual transformation take place in the lives of students



## **RESPONSIBILITIES**

*(Estimate of Hours per Week Devoted to Each in Parenthesis)*

### **Corporate Worship Leading (70%)**

1. Plan and lead meaningful corporate worship at weekly high school and middle school gatherings on Wednesday nights and occasional student ministries events, trips and retreats, including but not limited to:
  - a. Choosing songs and arrangements and preparing rehearsal materials
  - b. Planning scripture, prayer and transitional elements of corporate worship
  - c. Organizing, scheduling and communicating with worship team and audio/visual support volunteers
  - d. Preparing song lyric service graphics to be displayed during gatherings
  - e. Setting up and overseeing the use of the audio/visual equipment
  - f. Conducting worship team rehearsals prior to each gathering
  - g. Leading the worship team volunteers and student body in corporate worship through singing and/or playing an instrument during the gatherings
  - h. Shutting down the A/V equipment and cleaning up the platform after the gatherings
2. Collaborate with the student ministries staff to give ideas for relevant creative elements during corporate worship at weekly programming and occasional events, retreats and trips.
3. Occasionally Work with Worship Arts Administrative Assistant on copyright compliance.

### **Team Building and Leadership Development (30%)**

1. Recruit, train, and mentor/coach worship team and audio/visual support volunteers.
2. Perform subsequent, ongoing evaluation of worship team and audio/visual support volunteers.
3. Meet regularly with the student ministries staff for ministry planning purposes.
4. Commit to grow in ministry competency in areas of musical skill, worship theology and ministry leadership through regular coaching and practice.
5. Perform other functions and task upon availability as requested by the student ministries staff.

## **RELATIONSHIPS**

1. This position reports to the Pastor of Student Ministries.
2. This position supports the Pastor/Director of Middle/High School Ministries.
3. This position interfaces with the Worship Arts Ministries to:
  - a. Receive direction for corporate worship values, song selection, and resourcing from the Worship Arts Pastor
  - b. Receive support and coaching from the Worship Arts Associate
  - c. Receive audio/visual training and resourcing from the Technical Arts Associate and Video Producer.
4. This position works closely with all staff members, lay leaders, students, and parents.